**PRISON Headed Notepaper**

*<--address\_line\_1-->*

*<--address\_line\_2-->*

*<--address\_line\_3-->*

*<--address\_line\_4-->*

*<--device\_issued\_to-->*

*Reference*

*<--issued\_date-->*

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION 40E – CORACLE INSIDE   
LAPTOP**

In connection with the digital education courses that you are undertaking, under Section 40E of the Prison Act, you are authorised to have the below equipment in your possession.

Equipment

Laptop

Make: *Laptop Make*

Model: *Laptop Model*

Serial No.: *Laptop Serial Number*

Asset No.: *Laptop Asset Number*

Your sincerely,

Authorised person’s Signature

*Authorised person’s Name*

*Authorised person’s Signature*