

Developing a new personal training business – assignment template Initial business evaluation

SWOT analysis

Strengths	Weaknesses
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Our and well in a	Thursday
Opportunities	Threats
Opportunities	Inreats



Personal development and CPD plan

Date	Areas where I need to develop	Actions I need to take to achieve this	Who do I need to help me with this?	Review date	Update on progress



Market research evaluation

Market research method	Advantages	Disadvantages	Will this method be beneficial for your personal training business? Explain the reasons for your decision.

Marketing technique evaluation

Marketing technique	Advantages	Disadvantages	Will this method be beneficial for your personal training business? Explain the reasons for your decision.
Most appropriate method(s) to market your business			
How market research will be conducted		How data will be analysed	



Business plan

Aims and objectives			
Stages and milestones		Unique sellin	g points (USPs)
Marketing strategy			
Marketing Strategy			
Resources required to plan	, prepare and la	aunch the bus	iness
Areas of risk and difficulty		Contingency	plans to address areas of
		risk and diffi	culty
Health, safety, legal and ins requirements	urance	Professional	standards to implement



Budget overview

Planning costs	Preparation costs	Launch costs

Profit and loss account

Income	Quarter 1	Quarter 2	Quarter 3	Quarter 4
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Expenditure	Quarter 1	Quarter 2	Quarter 3	Quarter 4
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	Calculation formula	Year 1 projection
Gross profit		
Net profit		
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Cash flow forecast

Forecast	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cash in				
Cook out				
Cash out				



Information technology (IT) planning

How you will use your digital profile to positively promote the business	
IT applications that will	
be used to support business planning and	
delivery	
Risks and benefits of each application	
How each application will be used to monitor, interpret and manage business data	